
Scrap Loading Instructions

1. All scrap coming to Matalco needs to be bundled and less than eight (8) feet long.
 - *Long length scrap must be bundled in maximum 2' x 2' x 20' bundle with at least 3 straps. This material needs to be loaded on top of shorter bundles towards the rear of the trailer.*
2. At all times, *short* scrap needs to be loaded horizontally into the trailer front to back.
3. All painted material should be bundled together and put at the back of the trailer, as material needs to be separated and offloaded before trailer is dumped.
4. No painted, thermal or saw fine materials are to be thrown in to a load loose or mixed with bare extrusions (*see MAT-WI-4100 Non-Conforming Material Work Instruction*)
5. Loose fines must be containerized and covered.
6. If any boxes need to be loaded into the trailer with saw fines, painted, thermal, or butt ends they need to be put at the back of the trailer and need to be forklift accessible so that they can be offloaded before trailer is dumped.
 - *No material should be loaded on top of boxes, bins or containers.*
7. If butt ends are loaded *loose* onto the trailer, the preference would be to load them close to the back of the trailer, mainly because of weight issues, and ease of off-loading.
 - *Keep in mind loading weight should not exceed 1,000 lbs (454 kg) per linear foot.*
8. If any boxes are loaded on the trailer, the paperwork should be clearly marked with the information so we know what we are receiving.

REFERENCE:

MAT-WI-4100 Non-Conforming Materials Work Instruction